

**CONTRACT ITEM: RESOLUTION
AUTHORIZING THE
EXECUTIVE DIRECTOR TO
EXECUTE CONTRACTS AND
INTERAGENCY AGREEMENTS**
February 6, 2007

STAFF SUMMARY--CIDFAC

Prepared by: *Dona Yee*

ISSUE: The Commission is authorized by statute to enter into contracts and interagency agreements. The Commission may delegate to the Executive Director the Authority to enter into contracts on behalf of the Commission. This item requests delegation of authority for the newly appointed Executive Director to execute contracts and interagency agreements in amounts up to \$100,000.

BACKGROUND: With the approval and appointment of Executive Director Tom Dresslar, it is necessary to provide Mr. Dresslar with the authorization to execute certain contracts and interagency agreements. Eileen Marxen, in her capacity as Deputy Executive Director, retains her authorization to execute such contracts and interagency agreements for amounts up to \$100,000.

The blanket authorization amount of \$100,000 does not represent an increase in the Commission's current delegated authorization level.

RECOMMENDATION: Staff recommends approval of the attached Resolution authorizing Executive Director Tom Dresslar to execute certain contracts and interagency agreements, and certain amendments to contracts and interagency agreements, on behalf of the Commission in amounts not to exceed \$100,000. This Resolution will remain in effect until the Commission revokes this Resolution.

**RESOLUTION OF THE CALIFORNIA INDUSTRIAL
DEVELOPMENT FINANCING ADVISORY COMMISSION
AUTHORIZING THE ~~DEPUTY~~ EXECUTIVE DIRECTOR
TO EXECUTE CONTRACTS AND INTERAGENCY AGREEMENTS**

February 6, 2007

WHEREAS, the California Industrial Development Financing Authority Commission (“Commission”) was created pursuant to the California Industrial Development Financing Authority Act (“Act”) commencing with Section 91500 of the Government Code; and

WHEREAS, Section 91553 of the Government Code provides that the Commission may employ an Executive Director to enable it to properly perform the duties imposed upon it by the Commission’s statutes, and the Commission may delegate to the Executive Director the authority to enter into contracts on behalf of the Commission and may employ such additional staff as are necessary and appropriate to carry out the provisions of this title as considered advisable; and

WHEREAS, Tom Dresslar has demonstrated the ability to be accountable for the resources of the Commission, and should be delegated the responsibility to enter into and execute interagency agreements and external contracts, without specific Commission approval, up to an amount of \$100,000, and to amend contracts and interagency agreements which only extend the term of the contract or which provide technical amendments that do not involve the encumbrance of Commission funds, or amend contracts involving expenditures, as long as the total amount of the contract over its full term does not exceed \$100,000.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director, Tom Dresslar is given specific authorization by this Resolution to execute contracts and interagency agreements on behalf of the Commission as provided herein.

BE IT FURTHER RESOLVED that this Resolution becomes effective immediately upon its adoption.

Attest: _____
Chair

Date of Adoption: February 6, 2007